**Preparing for the consultation on CA2**

As you only have about 20 minutes with your tutor, you should make sure the time is used productively. Prepare for your consultation in the following way:

1. Read your tutor’s feedback carefully. Pay attention to the rubric and the notes in the text.
2. Try to address some of the comments or think of what you will do to address them (you may not have time to make any revisions before the consultation, that is fine).
3. Write down any questions you have about the feedback.

At the beginning of the consultation, tell your tutor what the comments on your essay were (the strength and the weaknesses), and then whether you have any specific questions or any comments on the way you will revise the draft.

During the consultation, take notes! If your tutor does not mind, you can perhaps even record the consultation. Without any notes, it may be difficult to recall the feedback and specific advice.

After the consultation, make sure that you clarify your notes and try to work on the revisions soon in case some details get forgotten.